

F O R W A R D P L A N

FOR THE PERIOD : 1 JUNE 2009 TO 30 SEPTEMBER 2009

What is the Forward Plan?

The Forward Plan is a list of the key decisions the Authority intends to take during a four month period. The Plan is updated monthly and is available to the public 14 days before the beginning of each month.

What is a Key Decision?

Key decisions are defined as any executive decision which is likely

- to result in expenditure or savings which are significant in the context of the budget for the service or function in question; or
- to be significant in terms of its effects on the communities living or working in two or more wards in the area.

What does the Forward Plan tell me?

The Plan gives information about:

- what key decisions are coming forward in the next four months;
- when those key decisions are likely to be made;
- who will make those decisions;
- what consultation will be given;
- who you can make representations to, and how;
- what documents will be considered; and
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Council, the Executive Board (and its Sub-Committees/Sub-Boards) or individual officers acting under delegated powers.

Most Key Decisions are taken at public meetings of either the Council or the Executive Board. Council meets at 6.30 pm at the Town Hall, Runcorn and the Executive Board meets at 2.00 pm in the Municipal Building, Widnes.

How to make representations and by when

Names of contact officers are included in the Plan and can be reached via (0151) 907 8300. If you are unsure, please ring Committee Services via the same number and staff there will be able to assist you.

Key Decision	Decision-maker <i>[For details, see notes on final page]</i>	Date decision to be taken	Those to be consulted & how	Relevant reports <i>[i.e. any document relating to the decision which are available at the time of publication of the Forward Plan]</i>	Lead Officer (to whom representations should be made)
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Recommendation to Council that Core Strategy (Preferred Option Stage) Document is approved for public consultation.	Executive Board	Not before 1st June, 2009	Part of on-going consultation, previous Issues and Options consultation stage with general public and key internal and external stakeholders. A wide variety of consultation and community involvement methods will be used.	PPS12: Local Development Frameworks; Regional Spatial Strategy for the North West; Halton Core Strategy Issues and Options Papers (and accompanying documentation); Halton Local Development Scheme 2006/07; Halton Unitary Development Plan - all from Nathan Renison, Rutland House	Phil Watts
For the Council to enter	3MG Executive		The Council is	3MG Master Plan,	Wendy Salisbury

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into a Development Agreement with the Stobart Group for the delivery of the 3MG Rail Sidings.	Sub Board		seeking professional advise from experts in the field of Development Agreements from Property Agents, Lawyers and Rail Professionals. The Council will protect its interests at all times whilst achieving one of the key objectives of the 3MG.	available form Sally McDonald, Municipal Building, Widnes.	
The decision is the approval of the Preferred Options document of the Waste Development Plan Document (DPD) for public consultation.	Executive Board,		This public consultation is planned between 11/09/09 and 22/10/09. In accordance with the Scheme of Delegation for	PPS10 - Planning for Sustainable Waste Management, available from Tim Gibbs, Rutland House.	

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			preparing and adopting the Waste DPD, brought about by the Executive Board Report of 21 December 2006, approval must come from Full Council (target meeting – 22 July 2009).	Issues and Options of Joint Merseyside Waist Development Plan Document, available from Tim Gibbms, Rutland Hosue.	
Agreement of sites to be developed with Playbuidler Capital Funding Yr 2 2009-2010	Executive Board		Landscape Services direct contact with Head, Landscape Services. Play Partnership item on Play Partnership board agenda (01.05.09) Any person who wishes to make	Executive Board Report 25.09.09, available from S. Duncan, Play Resource Centre, Mersey Road, Runcorn. DCSF Playbuilder Delivery Guidance, available from S.	

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			representations to the Executive (or decision taker) about the matter should contact S.M. Duncan, Play Services Manager in writing by 29 th May 2009.	Duncan, Play Resource Centre, Mersey Road, Runcorn. Playbuilder Project Proposal, available from S. Duncan, Play Resource Centre, Mersey Road, Runcorn.	
For the Council to put 'HBC Field' to the Property Market and following the tender process enter into a Development Agreement with the preferred developer for the development of HBC Field.			The Council is seeking professional advise from experts in the area of Development Agreements from Property Agents, Lawyers and Rail Professionals. The Council will protect	3MG Master Plan, availabkle from Sally McDonald, Municipal Biudling, Widnes	

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			its interests at all times whilst achieving one of the key objectives of 3MG.		
To consider the implications arising from the Lord Laming Progress report into Safeguarding following the death of Baby P and agree the actions required to address any short falls in local arrangements.	Executive Board	Not before 1st June, 2009	Presentations of key finds, risk analysis and options to all named stakeholders.	The Protection of Children in England: A Progress Report, available from Paula St Auybn., Grosvenor House. JAR Inspection report, available from Gerald Meehan, Municipal Buidling JAR Action Plan, available for Gerald Meehan, Municipal Building	

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Mid Term Review of Sustainable Community Strategy	Executive Board	Not before 1st June, 2009	Halton Strategic Partnership Board will receive a presentation prior to the decision being made. Any person who wishes to make representations to the Executive Board (or decision taker) about the matter should contact Rob MacKenzie on 0151 471 7416 in writing 31 January 2009	Draft Revised Sustainable Community Strategy - available from Rob Mackenzie, Municipal Buildings, Kingsway, Widnes State of the Borough Report 0 Draft Revised Sustainable Community Strategy - available from Rob Mackenzie, Municipal Buildings, Kingsway, Widnes	Rob Mackenzie

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To decide the Borough's future policy on parking management in the town centre	Executive Board	Not before 1st June, 2009	Traders will be consulted via the Traders Forum. Representations should be in writing by 31 October 2008.	Runcorn Old Town Parking and Access study; Widnes and Halton Lea Parking study (to be completed Sept 2008) - Both available from Jonathan Farmer at Rutland House, Runcorn	Mick Noone
Approval of publication of Draft Design of New Residential Development Supplementary Planning Document for public consultation	Executive Board Sub Committee	Not before 1st June, 2009	Previous 'Partnership Consultation' with selected Council officers. Public consultation will take place during March and April 2009. Documents will be on display at various locations	Saved Policies of the Halton UDP (from Neil Macfarlane); Draft Design of New Residential Development SPD; Draft Design of New Residential Development	Phil Watts

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			around the Borough and on the Council's web site for a six week period.	SPD Partnership Consultation Stage; Sustainability Appraisal Pre Production Scoping Report - from Glen Henry at Rutland House	
Environmental Protection Act 1990 Part IIA - Contaminated Land - to consider the first four year review of the strategy for inspection of contaminated land published in 2001.	Strategic Director - Environment	Not before 1st June, 2009	Management Team, Safer Halton PPB, Urban Renewal PPB, Contaminated Land Working Panel. Via reports.	Report on findings so far, DETR Circular 02/2000 Contaminated Land, Contaminated Land: Strategy for Inspection (July 2001), Part IIA Environmental Protection Act 1990.	Dick Tregear

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Adoption of Draft Town Centre Strategy Supplementary Planning Documents for Halton Lea and Runcorn Old Town	Executive Board	Not before 1st June, 2009	Public consultation has taken place between 1 February and 15 March 2007. Documents were on display at various locations around the Borough and on the Council's website for a six week period. Selected Council Officers and stakeholders in each town centre have also been consulted.	Halton UDP; Runcorn Old Town and Halton Lea Draft Town Centre Strategies (Feb 2007); Runcorn Old Town and Halton Lea Town Centre Strategies Partnership Consultation Stage (Nov 2005); Sustainability Appraisal Pre Production Scoping Reports (June 2005) - all from Neil Macfarlane at Rutland House, Halton Lea	Phil Watts
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Decision on	Executive	Not before	Consultation has	Child Health Profiles and Child Health in	Gerald

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approaches to tackling underlying causes of poor health of children in the Borough	Board	1st June, 2009	taken place with children and young people's partnership, headteachers and the Primary Care Trust through presentations, meetings, workshops and discussions.	Halton - available on http://www.nwph.net/cayp/hi/profile.aspx	Meehan

Decision to approve the use of a Compulsory Purchase Order for land assembly for land at Eddarbridge/West Bank Dock Estate	Council	Not before 1st June, 2009	The pre-CPO consultation is currently taking place with the owners and occupiers of Eddarbridge/West Bank Dock Estate. 3MG's private sector partner "The Stobart Group" are	3MG Masterplan - available from Sally McDonald, Municipal Building	Sally McDonald
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			leading on these discussions and have appointed agents G L Hearn to open negotiations. Every effort will be made to secure all the land and property required for 3MG without resorting to a CPO. However, in the event a CPO is necessary, a report will be taken to Executive Board to seek a formal resolution. All the statutory consultation requirements will be complied with.		
Whether to support	Executive Board	Not before 1st	Children in care,	JAR Action Plan -	Chris Taylor

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proposals to invest in a children in care placement strategy that will result in the development of a greater range of placements for children in care		June, 2009	foster carers, the PCT, schools, PPB, chief officers' management team, and the Budget Planning Sub Committee will all be consulted. There will be formal presentation of the options and business case. Representations should be made to Christine Taylor by the end of September.	available from Tony Crane. Children in Care Strategy - available from Christine Taylor.	
Adoption of the Ditton Strategic Rail Freight Park Supplementary Planning Document	Executive Board	Not before 1st June, 2009	Public consultation took place during November and December 2005. Documents were on display at various	Saved Policies of the Halton UDP - available from Neil Macfarlane at Rutland House; Draft Ditton	Phil Watts

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			locations around the Borough and on the Council's website for a six week period. Representations should be made in writing by mail, fax or telephone.	Strategic Rail Freight Park SPD (September 2005) and the Ditton Strategic Rail Freight Park SPD draft Sustainability Appraisal - both available from Andrew Pannell at Rutland House, Halton Lea	
Approval of publication of Draft Runcorn Town Centre Supplementary Planning Document for public consultation	Executive Board	Not before 1st June, 2009	Previous "Partnership Consultation" with selected Council officers, Members and external stakeholders has taken place. Previous public consultation (smaller area	Saved policies of the Halton UDP - available from Neil Macfarlane; Drafts of Runcorn Town Centre SPDs; Draft Runcorn Town Centre SPD Partnership Consultation	Phil Watts

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			<p>coverage) also took place in February 2007.</p> <p>Further public consultation will take place during March/April 2009. Documents will be on display at various locations around the Borough and on the Council's web site for a six week period.</p>	<p>Stage; Sustainability Appraisal Pre Production Scoping Report - available from Rachel Winstanley at Rutland House, Halton Lea</p>	
Approval of publication of Draft Southern Widnes Regeneration Action Area Supplementary Planning Document for public consultation	Executive Board	Not before 1st June, 2009	Previous "Partnership Consultation" with selected Council officers, Members and external stakeholders has	Saved Policies of the Halton UDP - available from Neil Macfarlane; Draft of Southern Widnes Regeneration	Phil Watts

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			taken place. Public consultation will take place during March/April 2009. Documents will be on display at various locations around the Borough and on the Council's web site for a six week period.	Action Area SPD; Draft Southern Widnes Regeneration Action Area SPD Partnership Consultation Stage; Sustainability Appraisal Pre Production Scoping Report (combined with Mersey Gateway Regeneration Strategy) - available from Rachel Winstanley at Rutland House, Halton Lea	
Endorsement of the Borough's Homelessness	Executive Board	Not before 1st June, 2009	Council staff, Registered Social	Halton Homelessness	Terry Upton

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Strategy 2009-2013			Landlords, Halton residents, partner agencies attending the Borough's Homelessness Forum, and relevant Council Policy and Performance Boards will be consulted via e-mail, Council meetings and the Council's web site.	Strategy 2009-2011 - available from Terry Upton at Catalyst House	
Approval of Children and Young People's Plan	Executive Board	Not before 1st June, 2009	Comprehensive consultation with Children's Trust Board, children and young people, parents/carers and staff including public consultation events in May	CYPP Guidance, available from Tony Crane, Organisational Development CYPD, 1st Floor Eccleston Building, Grosvenor House.	Tony Crane

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			<p>2009.</p> <p>Any person who wishes to make representations to the Executive (or decision taker) about the matter should contact Gerald Meehan Strategic Director Children and Young People in writing by 28th February 2009.</p>		
Delivery of Post 16 education in Halton	Executive Board	Not before 1st June, 2009	A range of consultation meetings with key partners including Schools and Riverside College, Young People, Businesses,	14-19 Education and Skills Bill, available from Judith Kirk, CYPD, Grosvenor House, Runcorn Halton 14-19	Judith Kirk

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			<p>Communities, 14-19 Dioceses, Primary Care Trust and community health care providers by verbal and written reports, internet questionnaires, face to face meetings.</p> <p>Any persons wishing to make representations to the Executive (or decision taker) about the matter should contact Gerald Meehan, Strategic Director, Children and Young People in writing.</p>	Education Plan 2008-2013, available from Judith Kirk, CYPD, Grosvenor House, Runcorn	

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Approval of the Strategy for Intervention and Support	Executive Board	Not before 1st June, 2009	<p>Range of meetings with Key Stakeholders including Schools, Children's Centres, Early Years settings and Unions by verbal and written reports and e-bulletin.</p> <p>Any persons wishing to make representations to the Executive (or decision taker) about the matter should contact Gerald Meehan, Strategic Director, Children and Young People in writing.</p>	<p>Statutory Guidance on Schools Causing Concern, available from Judith Kirk, Grosvenor House.</p> <p>Strategy for Support and Intervention, available from Judith Kirk, Grosvenor House.</p>	Judith Kirk

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To commence the consultation process on revised proposals for Resourced Provision in Mainstream Primary Schools and for Schools to be asked to come forward with expressions of interest.	Executive Board	Not before 1st June, 2009	<p>Consultation with schools, parents, children and young people in the Borough, PCT and Health service providers, Diocesan Authorities, Neighbouring local authorities, voluntary groups and Unions by meetings and letter.</p> <p>The proposals will be set out in detail and details of contact officer and date by which responses need to be received. Anyone who wishes to make representations to the Executive or the</p>	<p>OFSTED Inspection of LEA - January 2004, available from Judith Kirk, Operational Director Universal Learning Services, Grosvenor House.</p> <p>Strategy for the Inclusion of Pupils with SEN, available from Judith Kirk - Operational Director Universal Learning Services, Grosvenor House</p>	Judith Kirk
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			Decision Taker about the matter should contact Judith Kirk, Operational Director – Universal Learning Service – in writing by July 15 2009.		
Consultation on Options for the future delivery of day services for people with physical and sensory disabilities and older people who require additional support	Executive Board	Not before 1st June, 2009	Details of principle groups to be consulted before decision is taken, people currently accessing day services and their carers, people who may wish to access services in the future, Members, staff currently providing services.	None.	Audrey Williamson

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			<p>Consultation will take place using a variety of methods, including individual meetings, focus groups and small group meetings. Questionnaire's will also be used. The options will also be presented to Healthy Halton Policy and Performance Board.</p> <p>Any person who wishes to make representations to Audrey Williamson, Operational Director, Adults of Working Age, Health and Community Directorate,</p>		
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			Runcorn Town Hall, Heath Road, Runcorn, WA7 5TD in writing by 31 st May 2009.		
Approval of Standard School Year	Executive Board	Not before 1st July, 2009	<p>Consultation with Parents/carers, diocesan authorities and school staff and Governors by meetings and reports.</p> <p>Any person who wishes to make representations to the Executive (or decision taker) about the matter should contact Gerald Meehan, Strategic Director, Children and Young</p>	Standard School Year Consultation, available from Ann McIntyre, Operational Director, Business Support and Commissioning, 1st Floor Eccleston Building, Grovesnor House, Halton Lea	Ann McIntyre

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			People in writing by 30 th June 2009.		
When the grant offer from DEFRA is received by the Council for the remediation of the St. Michael's Golf Course, a decision has to be made to accept the offer and attached conditions	Executive Board	Not before 1st June, 2009	No consultation will take place. Any person who wishes to make representations to the Executive Board about the matter should contact Mike Curtis, Divisional Manager – Major Projects, in writing by 30 th April 2009.	DEFRA Offer Letter, available from Mike Curtis, Major Projects Department, Municipal Building, Widnes DEFRA Grant Submission, available from Mike Curtis, Major Projects Department, Municipal Building, Widnes	Mike Curtis

NOTE

The following Members comprise the Executive Board:

Leader – Councillor McDermott

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Deputy Leader and Planning, Transportation, Regeneration and Renewal Portfolio Holder – Councillor Polhill
 Children and Young People Portfolio Holder – Councillor McInerney
 Health and Social Care Portfolio Holder – Councillor Gerrard
 Environment, Leisure and Sport Portfolio Holder – Councillor Harris
 Community Portfolio Holder – Councillor Wright
 European Affairs Portfolio Holder – Councillor D Cargill
 Corporate Services Portfolio Holder – Councillor Wharton
 Quality and Performance Portfolio Holder – Councillor Swain
 Neighbourhood Management and Development Portfolio Holder – Councillor Nelson